

Marketing Assistant

Main responsibilities:

- Commercial correspondence in Hungarian and English
- Increasing website traffic
- Active internet presence (as a representative of the company)
- Office administration
- Drawing up statistics

Requirements:

- Secondary degree in Economics or Commerce
- Very good command of English
- Proficiency in Microsoft Office applications (Word, Excel, Power Point, Outlook)
- Ability to perform tasks fast and independently; excellent problem-solving abilities; good communication skills
- Preciseness in performing tasks; ability to take on large amounts of work.

Advantages:

- A good command of Spanish
- Experience in a related field
- An active interest in digital media, internet, and new technologies
- Efficiency in prioritizing; proactive attitude
- Outgoing personality; a positive "can do" attitude

What we offer:

- Fix salary with bonuses
- Diverse and exciting tasks
- Young people; lively atmosphere
- Possibilities for professional development

Sector(s):

Graduates / Traineeships

Graduates positions

Marketing / Media/ Advertising/ PR

Corporate marketing

Media

Assistance

Location: Budapest

How to apply:

If this job offer has raised your interest, please **send your CV (with photo), letter of motivation, and expected salary** to the following e-mail address: marketingassistant@eos.hu